



Clubs WA invites you to join us for a:

Committee and Board Compliance Workshop

Do you want to learn more about your legal compliance and obligations as a Committee or Board member of a not-for-profit club or association?

Join Clubs WA for a comprehensive workshop on being a compliant and successful club Committee/Board member.

This workshop will focus on:

- Committee/Board Responsibilities under the *Associations Incorporation Act* and *Liquor Control Act*
- The New Board
- Meeting Preparation and Effective Meetings
- Member Discipline
- Finance
- and more!

Clubs WA Member Price: \$70pp
Non-Member Price: \$150pp

Inclusions: Refreshments, Certificate of Participation and Committee and Board Compliance handbook for continued reference.

Date: Tuesday, 20th July 2021

Time: 5:30pm - 8:30pm

Venue: Clubs WA Office, 2/12 Hammond Road, Cockburn Central, WA 6164

Registrations close Friday, 16th July. Spaces are limited so please book early to avoid disappointment.

For information or to register please contact Michelle in the office at development@clubswa.com.au or call (08) 9417 7149.



**The Voice of the
Club Community**
www.clubswa.com.au



CLUBS WA 2021 Event Series

REGISTRATION FORM

To reserve your seats please send in your completed registration form as soon as possible.



**Secure your
spot today**

Please email your completed registration form to info@clubswa.com.au

Event/workshop details

Event: Committee and Board Compliance Workshop **Date:** 20/07/2021

Venue: _____ **Time:** 5:30pm - 8:30pm

Attendee details

Club: _____

ATTENDEE 1

Name: _____ **Position:** _____

Email: _____ **Mobile:** _____

Special Reqs (if any): _____

ATTENDEE 2

Name: _____ **Position:** _____

Email: _____ **Special Reqs (if any):** _____

ATTENDEE 3

Name: _____ **Position:** _____

Email: _____ **Special Reqs (if any):** _____

Payment details

Total attendees _____ **x Workshop price (inc. GST)** _____ = _____

SELECT PREFERRED PAYMENT METHOD (AMEX cards cannot be accepted)

Credit Card (Visa or Mastercard only)

Card No: _____ **Expiry Date:** _____

Name on Card: _____ **CVC:** _____

Signature: _____ **Date:** _____

OR Cheque (Please attach to registration and make cheque payable to Clubs WA. Post to PO Box 5101 South Lake WA 6164)

OR EFT direct transfer (Please include confirmation of EFT payment with registration and deposit into the following bank account) **Account Name:** Clubs WA Incorporated **BSB:** 302 162 **Account No:** 117 4484.

IMPORTANT: Please put your Club name AND which workshop you're attending in the payment description.

Confirmation will be sent on receipt of registration and payment. Cancellations must be in writing and cancellations within 14 days of the event incur a 50 per cent cancellation fee. Refunds are not available within 7 days of the event. All registrations are fully transferable. Clubs WA reserves the right to alter the program, change event components or substitute services without notice.